

February 16, 2021

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington was held on the above date with Commissioner Brian O'Connor presiding. Also in attendance were Commissioner Austin Burkhalter, Manager Jeff Smith, Attorney Timothy Hanigan, Secretary Chelsea Paulsen, Port Employee Terina Davis and Wahkiakum County Residents Mike Backman and Allen Bennett. Additional public attendance was made through Zoom conference.

The meeting commenced at 5:00 p.m.

PUBLIC COMMENTS:

There were no public comments at that time.

NEW BUSINESS:

Approve January 19, 2021 regular meeting minutes

Commissioner Burkhalter made a motion to approve the regular meeting minutes as submitted and Commissioner O'Connor seconded. The motion passed 2-0.

Approve Vouchers

Commissioner Burkhalter moved to approve voucher numbers 2021-001 - 2021-044 in the amount of \$124,752.70 and Commissioner O'Connor seconded. The motion passed 2-0.

Manager Smith briefly explained the payment to Columbia Groundwork, which was the final payment for work they completed on the septic system project.

Commissioner O'Connor inquired about firewood sales. Manager Smith stated that he had to purchase more firewood, as the park has been selling a large amount.

Resolution 2021-01 A Resolution Adjusting the Compensation of Commissioners Pursuant to R.C.W. 54.12.080

Commissioner Burkhalter made a motion to approve Resolution 2021-01 A Resolution Adjusting the Compensation of Commissioners Pursuant to R.C.W. 54.12.080 and Commissioner O'Connor seconded. The motion passed 2-0.

Attorney Hanigan clarified that this resolution will align the compensation plan of the Port with the Office of Financial Management. He added that with this resolution, the compensation will automatically adjust pursuant to regulations set by the Office of Financial Management.

Wahkiakum County Resident Levi Helms entered the meeting at 5:03 p.m.

Resolution 2021-02 A Resolution Authorizing an Increase in the Compensation of the Manager

Commissioner Burkhalter made a motion to approve Resolution 2021-02 A Resolution Authorizing an Increase in the Compensation of the Manager and Commissioner O'Connor seconded. The motion passed 2-0.

Skamokawa Sewer Agreement Review

Manager Smith stated that the prior agreement with Skamokawa Water and Sewer District expired in 2010, so it was time to review and update the easement agreement. The updated agreement included a revised rate schedule and will be effective for twenty (20) years. The rates will increase by five percent (5%) every five (5) years for the duration of the agreement.

Attorney Hanigan added that the easement agreement is still being reviewed by Skamokawa Water and Sewer District commissioners and that there is no action required at this time.

Discussion ensued regarding the property that the agreement covers.

MANAGER'S REPORT:

Manager Smith informed the board that 5 Star Gutters and Awnings would be at the park the following business day to offer a quote on repairs to the gutters on the shop that were damaged in the snow storm.

Discussion ensued regarding previous gutter work completed and the status of flooding in the shop.

COMMISSIONER COMMENTS:

There were no commissioner comments at that time.

COMMISSIONER CANDIDATE INTERVIEWS – MIKE BACKMAN / ALLEN BENNETT

Interviews were conducted to fill the position of District One Commissioner of Port District No. Two of Wahkiakum County, Washington.

EXECUTIVE SESSION: QUALIFICATIONS OF AN APPLICANT/CANDIDATE FOR APPOINTMENT TO ELECTIVE OFFICE RCW 42.30.110(1)(h)

The regular meeting was recessed at 5:38 p.m. for 15 minutes to discuss qualifications of an applicant/candidate for appointment to elective office.

Executive session was adjourned at 5:47 p.m.

Commissioner O'Connor reopened the meeting and stated that Wahkiakum Port District No. Two of Wahkiakum County has selected Allen Bennett to fill the District One Commissioner vacancy.

Commissioner O'Connor made a motion to appoint Allen Bennet as District One Commissioner of Wahkiakum County Port District No. Two and Commissioner Burkhalter seconded. The motion passed 2-0.

ADJOURNMENT:

The meeting was adjourned at 5:48 p.m.

Approval of the minutes of the regular meeting of February 16, 2021.

Brian O'Connor, Commissioner

Austin Burkhalter, Commissioner

Allen Bennett, Commissioner