

March 15, 2022

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington was held on the above date with Board President Brian O'Connor presiding. Also in attendance were Commissioner Allen Bennett and Commissioner Austin Burkhalter, Interim Manager Terina Davis, Attorney Timothy Hanigan, Secretary Oksana Tsybikova, Secretary Sarah Tsybikova, Wahkiakum County Resident Steve Carson and Wahkiakum County Resident Kay Walters. Public attendance was made through Zoom teleconference.

The meeting commenced at 5:00 p.m.

PUBLIC COMMENTS:

Discussion ensued regarding resident Steve Carson's request to rent the building for corn hole leagues in the spring time.

NEW BUSINESS:

Approve minutes of February 15th, 2022

Commissioner Bennett made a motion to approve the regular meeting minutes of the February 15th, 2022 regular meeting and Commissioner Burkhalter seconded. The motion passed 3-0.

Approve Vouchers dated through February 28th, 2022

Commissioner Burkhalter made a motion to approve voucher numbers 2022-037 – 2022 - 079 in the amount of \$38,658.32 and Commissioner Bennett seconded. The motion passed 3-0.

Commissioner O'Connor asked if we qualify for any storm damage and Attorney Hanigan reported he will look into that.

Resolution 2022-03 Appoint Interim Manager

Commissioner Bennett made a motion to approve the Resolution 2022-03 Appointing Terina Davis as Interim Manager of the District, and Commissioner Burkhalter seconded. The motion passed 3-0.

Resolution 2022-04 Repeal MRSC Roster

Commissioner Burkhalter made a motion to approve the Resolution 2022-04 Repealing resolution 2019-19 on the subjects of establishing a small public works roster process to award public works contracts, a consulting services roster for architectural, engineering, and other professional services, and a vendor roster for goods and services not related to public works contracts, and Commissioner Bennett seconded. The motion passed 3-0.

Manager Comments and Updates:

Church Roof Discussion:

Discussion ensued regarding getting more quotes for the roof and using the small works roster to possibly find someone local.

Office repairs and Painting:

Discussion ensued regarding the office repairs and the two bids for the repainting of the Port office.

Commissioner Bennett made a motion to approve the bid from RTT, LLC for the painting project in the amount of \$2,690.00, and Commissioner Burkhalter seconded. The motion passed 3-0.

Church and Park Electrical Update:

Discussion ensued regarding the electrical work that has been done and the remaining work that is left to be done.

Commissioner Comments:

Commissioner Bennett mentioned adding an Old Business section on the agenda to discuss previous topics or questions that anyone might have.

Discussion ensued regarding the RCO grants and the extension date of the Manager position. Attorney Hanigan and Commissioners will review candidates in an executive session at April's meeting.

ADJOURNMENT:

The meeting was adjourned at 5:45 p.m.

Approval of the minutes of the regular meeting of March 15th, 2022.

Brian O'Connor, President

Austin Burkhalter, Vice-President

Allen Bennett, Secretary