

February 15, 2022

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington was held on the above date with Board President Brian O'Connor presiding. Also in attendance were Commissioner Austin Burkhalter, Interim Manager Terina Davis, Attorney Timothy Hanigan, Secretary Oksana Tsybikova, and Secretary Sarah Tsybikova. Commissioner Allen Bennett, Reporter Rick Nelson and the General Public attendance was made through Zoom teleconference.

The meeting commenced at 5:00 p.m.

PUBLIC COMMENTS:

Attorney Hanigan mentioned that Jeff Smith sent in his resignation letter the next day after the January 18, 2022 regular meeting.

NEW BUSINESS:

Approve minutes of January 18th, 2022

Commissioner Burkhalter made a motion to approve the regular meeting minutes of the January 18th, 2022 regular meeting and Commissioner Bennett seconded. The motion passed 3-0.

Approve Vouchers dated through January 31st, 2022

Commissioner Burkhalter made a motion to approve voucher numbers 2022-001 – 2022 - 036 in the amount of \$33,828.23 and Commissioner Bennett seconded. The motion passed 3-0.

Resolution 2022-02 Adopting Plan for Commissioners District Boundaries

Commissioner Bennett made a motion to approve the Resolution 2022-02 Adopting Plan for Commissioners District Boundaries, and Commissioner Burkhalter seconded. The motion passed 3-0.

Attorney Hanigan mentioned that there were no comments regarding the amended plan.

Appoint Terina Davis as Interim Port Manager:

Commissioner Burkhalter made a motion to appoint Terina Davis as Interim Port Manager and Commissioner Bennett Seconded. The motion passed 3-0.

Manager Job Description & When to Post for Position:

Discussion ensued regarding the Port District 2 Manager job description, Manager's responsibilities, employee trainings, the job position advertisement and time frame.

Manager Comments and Updates:

Truck Repairs:

Interim Manager Davis reported the purchase of new tires for the truck.

Storm Damage Completed:

Interim Manager Davis reported that the gutters were fixed that broke due to the storm damage.

Church Update & Possible Rental (MRC):

Discussion ensued regarding the MRC wanting to rent the church building for their big summit that they do every four years and the quote on the church roof.

Commissioner Comments:

Discussion ensued regarding a possible RCO grant.

ADJOURNMENT:

The meeting was adjourned at 5:31 p.m.

Approval of the minutes of the regular meeting of February 15th, 2022.

Brian O'Connor, President

Austin Burkhalter, Vice-President

Allen Bennett, Secretary