

January 16, 2024

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington, was held on the above date with Commissioner Brian O'Connor presiding. Also in attendance were Commissioner Allen Bennett, Commissioner Austin Burkhalter, Manager Samuel Shogren, Assistant Manager Terina Davis, Attorney Timothy Hanigan, and Secretary Katie Thomas. Due to inclement weather, the meeting was conducted by Zoom.

Wahkiakum County Eagle Newspaper Reporter Diana Zimmerman, county residents Kay Walters and Kylie Thacker, and the general public attended by Zoom teleconference.

The meeting commenced at 3:31 p.m.

PUBLIC COMMENTS:

There were no public comments at that time.

NEW BUSINESS:

Approve Minutes of December 19, 2023, Meeting

Commissioner Burkhalter made a motion to approve the regular meeting minutes from December 19, 2023, as submitted and Commissioner Bennett seconded. The motion passed 3-0.

Approve Vouchers

Commissioner Bennett made a motion to approve voucher numbers 2023-457—2023-491 for December 2023, in the amount of \$39,146.72 and Commissioner Burkhalter seconded. The motion passed 3-0.

RESOLUTION 2024-01 Setting the Employee Compensation Schedule of the District

Manager Shogren read the Resolution for clarification for those online who didn't have a copy. He commented the Resolution is in response to the statewide change in minimum wage and range. Commissioner Bennett made a motion to approve Resolution 2024-01 Setting the Employee Compensation Schedule of the District, and Commissioner Burkhalter seconded. The motion passed 3-0.

ASSISTANT PORT MANAGER - VISTA PARK COMMENTS & UPDATES

Assistant Manager Terina Davis reported the park has been shut down since Saturday due to the weather. Staff is checking the park daily for safety.

PORT MANAGER COMMENTS & UPDATES

Manager Shogren reported he has been working with Senator Wilson's aide on the state supplemental capital budget request. The Port is requesting \$280,000.00 for three additional yurts to be installed on existing concrete pads and supporting electrical work. Discussion ensued.

Manager Shogren reported he wrote a grant proposal to Main Street USA, a program of the National Trust for Historic Preservation, for the Equitable Entrepreneurship Ecosystems program to help build small businesses in Wahkiakum County. If awarded, the grant will be managed by the Wahkiakum Chamber of Commerce. Discussion ensued.

Manager Shogren reported there will be a grant writing workshop at the end of the month in partnership with the Cowlitz Wahkiakum Council of Governments.

Manager Shogren reported he is researching the best option for a bank consolidation loan to decrease the current loan interest and spread out the payments.

Manager Shogren reported Diana Zimmerman from the Wahkiakum Eagle interviewed him yesterday regarding the role of MRCs; the article will appear in the paper sometime soon.

OLD BUSINESS:

There was no old business to discuss at that time.

LEGAL:

There was no legal report at that time.

COMMISSIONER COMMENTS:

There were no commissioner comments at that time.

ADJOURNMENT:

The meeting was adjourned at 3:45 p.m.

Approval of the minutes of the regular meeting of January 16, 2024.

Brian O'Connor, Commissioner

Austin Burkhalter, Commissioner

Allen Bennett, Commissioner