

July 16, 2024

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington was held on the above date with Commissioner Austin Burkhalter presiding. Also in attendance were Commissioner Allen Bennett, Commissioner Kylie Thacker, Assistant Manager Terina Davis, Attorney Timothy Hanigan, Secretary Katie Thomas, and Skamokawa resident Kay Walters.

The meeting commenced at 3:37 p.m.

The general public attended by Zoom teleconference.

**PUBLIC COMMENTS:**

There was no public comment at that time.

**OLD BUSINESS:**

Assistant Manager Terina Davis commented she received the attached information from County Treasurer Tammy Peterson regarding the current Port loans with the County and asked if the Commissioners wanted to consolidate the two loans. Discussion ensued regarding due dates, interest rates, and bank loan details versus Washington State Local Program details. The commissioners agreed they are supportive of consolidating the loans to take advantage of lower interest rates and payments, and the attorney will take care of a resolution for the next meeting. It was also agreed that the Washington State Local Program will be investigated simultaneously.

**NEW BUSINESS:**

*Approve Minutes of June 18, 2024, Meeting*

Commissioner Thacker made a motion to approve the regular meeting minutes from June 18, 2024, as submitted and Commissioner Bennett seconded. The motion passed 3-0.

*Approve Vouchers*

Assistant Manager Terina Davis explained the Watkins Tractor voucher was for the Noxious Weed Board working on the blackberries and other invasive weeds. They are using the sprayer attachment on the Kioti tractor. Commissioner Thacker commented she has heard comments that people can smell the chemicals in areas that had been sprayed but hadn't been marked. Assistant Manager Davis responded that Andy and Adam have signs to be posted when areas are sprayed; when the spray is dry it won't harm pets or people. Discussion ensued.

Commissioner Bennett moved to approve voucher numbers 2024-193—2024-233 through June 30, 2024, in the amount of \$47,696.67 and Commissioner Thacker seconded. The motion passed 3-0.

***Commissioner Special Meeting Compensation Waiver***

Commissioner Burkhalter commented the Special Meeting Compensation Waiver is a voluntary waiver of compensation for special meetings and Assistant Manager Davis handed out the form to the commissioners.

**ASSISTANT PORT MANAGER - VISTA PARK COMMENTS & UPDATES**

Assistant Manager Davis reported the MRSC grant-funded light at the boat launch had been installed, and the MRSC grant-funded sign was ready for installation.

Assistant Manager Davis commented she mentioned purchasing a golf cart or similar vehicle at the last month meeting but would like to table the idea for now. She wants to conduct more research as she is not getting back requested prices, and crews are making do with what they have.

Skamokawa resident Kay Walters asked for clarification on the MRSC grant funding for the light and sign, and Assistant Manager Davis explained the MRSC awarded grants for a security and safety light for installation at the boat launch and a bilingual beach hazard warning sign.

**PORT MANAGER COMMENTS & UPDATES**

Assistant Manager Davis commented Manager Shogren wanted to make sure the commissioners had the paperwork regarding the loans.

Skamokawa resident Kay Walters asked about the RCO grant, and Assistant Manager Davis replied that there was no news.

**COMMISSIONER COMMENTS:**

Commissioner Burkhalter commented and Assistant Manager Davis confirmed Vista Park had been very busy and the Park was full for Bald Eagle Days.

Skamokawa resident Kay Walters asked if the Port would be going back to the County regarding the 15 acres, and Assistant Manager Davis advised her that no, the Port would be maintaining what they have.

**EXECUTIVE SESSION:**

Commissioner Burkhalter recessed the regular meeting at 3:55 p.m. for five minutes to enter into executive session for 20 minutes to discuss with legal counsel regarding legal risks of current or proposed action.

There is no action or decision expected.

The executive session was exited and the regular meeting re-entered at 4:20 p.m.

**ADJOURNMENT:**

The meeting was adjourned at 4:21 p.m.

The next meeting will be August 20, 2024, at 3:30 p.m. at the Appello Annex in Skamokawa, Washington.

Approval of the minutes of the regular meeting of July 16, 2024.

---

**Austin Burkhalter**, Commissioner

---

**Allen Bennett**, Commissioner

---

**Kylie Thacker**, Commissioner

**Current County Loans:**

- Loan taken in 2021 remaining total is \$103,457.16
- Loan taken in 2022 remaining total is \$125,129.65

**Total combined balances \$228,586.72**

- \$38,832.45 Due on 10/16/2024
- \$37111.43 Due on 11/9/2024

**\$75,943.88 total due for 2024**

**Consolidating our 2 County loan:**

Rollover amount \$228,586.72 at a rate of 5.94%

First payment would be \$59,295.40 due on 7/30/2025