

October 15, 2024

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington was held on the above date with Commissioner Austin Burkhalter presiding. Also in attendance were Commissioner Kylie Thacker, Manager Terina Davis, Attorney Timothy Hanigan, Secretary Jennifer Lorenzo, Skamokawa resident Kay Walters, and Puget Island resident Russ Reese.

The general public attended by Zoom teleconference.

The meeting commenced at 3:30 p.m.

**PUBLIC COMMENTS:**

There was no public comment at this time.

**NEW BUSINESS:**

***Appoint Commissioner for Position 1***

Commissioner Thacker moved to approve Resolution No. 2024-12: A Resolution Appointing A Commissioner To Fill The District 1 Commissioner Position Until The Next General Election, appointing Robert R. Reese to fill the District No. 1 position, and Commissioner Burkhalter seconded. The motion passed 2-0.

Attorney Hanigan swore in Robert R. Reese for Commissioner Position No. 1.

***Approve Minutes of September 17, 2024 Meeting***

Commissioner Thacker moved to approve the regular meeting minutes from September 17, 2024, as submitted and Commissioner Reese seconded. The motion passed 3-0.

***Approve Vouchers dated September 30, 2024***

Discussion ensued regarding the consolidated loan payment with the County. Commissioner Thacker moved to approve voucher numbers 2024-339—2024-369 through September 30, 2024, in the amount of \$78,577.76 and Commissioner Reese seconded. The motion passed 3-0.

***Rate and Budget Hearing - Public Comment***

Commissioner Burkhalter opened the Rate and Budget Hearing at 3:34 p.m.

Manager Davis reviewed the 2025 budget and rates.

There was no public comment at this time.

Commissioner Burkhalter closed the Rate and Budget Hearing at 3:35 p.m.

### **MANAGER - COMMENTS & UPDATES**

Manager Davis reported that she has spoken with the MRC and she asked Commissioner Burkhalter and Commissioner Thacker if it was okay to pass their email addresses to the MRC and if Commissioner Burkhalter would be the Representative for Port District No. 2 and if Commissioner Thacker would be the alternate. Both commissioners were fine with that.

Manager Davis reported that Adam has been out trimming trees.

Manager Davis reported that that they have had a good turnout with the elk rifle hunters this year.

Manager Davis reported that there are currently only four employees for the winter. Things have been running smoothly with just four employees. She also reported that so far, it has been going smoothly being closed on Saturdays, as well as being closed from dusk to dawn. Discussion ensued.

Kay Walters asked if the Port will still be doing the Christmas lighting this year, and Manager Davis answered yes. Discussion ensued. Kay mentioned the possibility of coordinating with the fairgrounds and Manager Davis was open to it.

### **COMMISSIONER COMMENTS:**

Commissioner Burkhalter thanked Commissioner Reese for coming. Commissioner Reese stated that the learning curve will be steep for a bit and he will complete the commissioner training as needed. Commissioner Reese welcomes any information that the board can share with him. Discussion ensued.

Commissioner Reese asked if the capital improvements show on the budget. Manager Davis stated that yes, it is on the budget. Discussion ensued.

Commissioner Thacker stated that for updating the Port's website and social media presence, she would like to set a date to discuss this with Manager Davis in January. Discussion ensued.

Commissioner Thacker moved to approve changing the meeting time to 2:00 p.m. on the third Tuesday of each month, and Commissioner Reese seconded. The motion passed 3-0.

### **ADJOURNMENT:**

The meeting was adjourned at 3:48 p.m.

The next meeting will be November 19, 2024, at 2:00 p.m. at the Appello Annex in Skamokawa, Washington.

Approval of the minutes of the regular meeting of October 15, 2024.

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**Austin Burkhalter**, Commissioner

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**Kylie Thacker**, Commissioner

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**Robert R. Reese**, Commissioner