

April 15, 2025

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington, was held on the above date with Commissioner Austin Burkhalter presiding. Also in attendance were Commissioner Kylie Thacker, Manager Terina Davis, Attorney Timothy Hanigan, Secretary Nadia Goldinov, and County resident Kay Walters.

Commissioner Russ Reese and the general public attended by Zoom teleconference.

The meeting commenced at 2:00 p.m.

#### **PUBLIC COMMENTS:**

There were no public comments at that time.

#### **OLD BUSINESS:**

Manager Davis wanted thoughts on how everyone feels about the funding opportunity Wahkiakum West Communications President Ken Johnson presented last month. Commissioner Burkhalter asked what Port District No. One has decided in regards to the funding opportunity. Manager Davis stated that Port District No. One is considering donating, and that they have asked for an outline from Mr. Johnson showing where the money would go. Manager Davis stated that the Wahkiakum Chamber of Commerce has already committed to donating \$35,000.00. Discussion ensued.

#### **NEW BUSINESS:**

##### ***Approve Minutes of March 18, 2025 Meeting***

Commissioner Thacker moved to approve the regular meeting minutes from March 18, 2025, as submitted and Commissioner Reese seconded. The motion passed 3-0.

##### ***Approve Vouchers dated through March 31, 2025***

Manager Davis commented that the only thing different on the voucher is the order of gravel from Billy Peak at Sunrise Excavation.

Commissioner Thacker made a motion to approve voucher numbers 2025-051—2025-071 through March 31, 2025, in the amount of \$27,004.89 and Commissioner Reese seconded. The motion passed 3-0.

#### **MANAGER - COMMENTS & UPDATES**

Manager Davis commented they have been doing some work in the park including mowing, weeding, pressure washing, etc. Discussion ensued.

Manager Davis reported that she attended a class through the Wahkiakum Chamber of Commerce that focused on AI, social media, etc. The class provided some good information for Manager Davis who, along with Commissioner Thacker, has been working on the logo for Vista Park and rebranding of Port District No. Two's website. Manager Davis stated she will have ideas for the logo next month, and they will have a direction to go in.

Manager Davis commented that Port District No. Two will be holding a Spring Bazaar on May 10, 2025, in the Appello Annex building. There is a \$10.00 fee to set up a booth in the annex. Manager Davis commented that a few events have already been held in the annex. More and more people are hearing about it and seem to like using the building for hosting events.

Manager Davis stated that Port District No. Two has already paid for their CWCOG Membership for 2025. She wanted opinions on whether the port should continue their membership in 2026. Discussion ensued. There was a general consensus by the commissioners to discontinue the CWCOG Membership. Once the port is in a better financial situation, they will reexamine the membership. Commissioner Reese suggested looking at the different levels of membership that CWCOG offers to see if there are better options.

Commissioner Burkhalter asked Manager Davis how the new website for Port District No. Two is coming along. Manager Davis commented she has already started a conversation with Mattie Star from Coast Commerce Solutions. Manager Davis will work on doing the logo first, and then they will work on creating the website which will probably be launched in the winter. Commissioner Thacker suggested launching the website in the fall, and selling merchandise for the upcoming holiday season on the website.

#### **COMMISSIONER COMMENTS:**

Commissioner Burkhalter commented that everyone is doing a great job, and that Port District No. Two is doing better this year than this time last year.

#### **ADJOURNMENT:**

The meeting was adjourned at 2:09 p.m.

The next meeting will be May 20, 2025, at 2:00 p.m., at the Appello Annex in Skamokawa, Washington.

Approval of the minutes of the regular meeting of April 15, 2025.

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**Austin Burkhalter**, Commissioner

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**Kylie Thacker**, Commissioner

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**Russ Reese**, Commissioner