

October 21, 2025

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington, was held on the above date with Commissioner Austin Burkhalter presiding. Also in attendance were Commissioner Mary Hogue, Manager Terina Davis, Attorney Timothy Hanigan, and Secretary Nadia Goldinov.

Commissioner Russ Reese and the general public attended by Zoom teleconference.

The meeting commenced at 2:00 p.m.

PUBLIC COMMENTS:

There was no public comment at that time.

OLD BUSINESS:

Vista Park logo, website and branding

Manager Davis presented the ideas and thoughts she has for the park logo. She has narrowed the ideas down to two versions of the logo to start off with. Manager Davis asked the board's opinions and thoughts on the logo examples she presented. Discussion ensued.

Manager Davis commented that in the beginning of the year there was talk about rebranding the park. She commented that she found a company out of Portland, Oregon, that focuses solely on rebranding. They would help with rebuilding the Port website, with building the social media platform, etc. Manager Davis asked the board's thoughts and opinions on pursuing the project. Discussion ensued. The three commissioners are in consensus with moving forward with rebranding the park.

NEW BUSINESS:

Approve Minutes of September 16, 2025 Meeting

Commissioner Reese moved to approve the regular meeting minutes from September 16, 2025, as submitted, and Commissioner Hogue seconded. The motion passed 3-0.

Approve Vouchers dated through September 30, 2025

Manager Davis provided a brief rundown on the voucher report. Commissioner Reese made a motion to approve voucher numbers 2025-216—2025-240 through September 30, 2025, in the amount of \$90,678.96, and Commissioner Hogue seconded. The motion passed 3-0.

Rate and Budget Hearing – Public Comment

Commissioner Burkhalter opened the Rate and Budget Hearing at 2:11 p.m. Manager Davis presented the proposed rates and budget for 2026 in comparison to the current 2025 rates and budget. Discussion ensued.

There was no public comment at that time.

Commissioner Burkhalter closed the Rate and Budget Hearing at 2:14 p.m.

Resolution No. 2025-03 – Approve the Borrowing of Funds and Authorizing the Manager to sign Loan Document for the District

Manager Davis commented that the Port is looking to refinance their current loan with the County for a loan of \$100,000.00. The current loan was for the purchase, the new roof and remodel of the Appello Annex building. Discussion ensued.

Commissioner Reese made a motion to approve Resolution No. 2025-03 a Resolution Approving the Interlocal Agreement for Loan of Funds from the County of Wahkiakum to Port District No. Two of Wahkiakum County, and Commissioner Hogue seconded. The motion passed 3-0.

Change November meeting date

Manager Davis commented that one of the commissioners won't be able to attend next month's meeting. The commissioner requested to have the meeting date changed from November 18, 2025, to November 19, 2025. Discussion ensued.

Commissioner Reese made a motion to move next month's meeting date to November 19, 2025, and Commissioner Hogue seconded. The motion passed 3-0.

MANAGER - COMMENTS & UPDATES

Manager Davis updated the board to let them know that the Port is still working on the electrical in the loop. Discussion ensued.

Manager Davis stated the Port is having a Fall Bazaar on November 1, 2025, from 10:00 a.m. to 3:00 p.m., in the Appello Annex building. Discussion ensued.

Manager Davis commented that the Port staff is still working on spraying the field to get rid of the pokies. They did one application this past month and will do the second application in February. Discussion ensued.

Manager Davis commented that the Port is working on finding spots in the park to build a few more tent sites. They will work on it during the winter.

Commissioner Burkhalter asked Manager Davis about the idea County resident Kay Walters proposed a few meetings ago. The idea was regarding the Port potentially partnering with the Wahkiakum County Fair Grounds for the Christmas lightings in December. Discussion ensued.

LEGAL:

Attorney Hanigan notified the board that Wahkiakum PUD is taking over the Skamokawa Water and Sewer District. The PUD plans to extend the drainfield easement all the way to the fourth line. In the future, the PUD will pay the Port for the easement fee. Discussion ensued.

COMMISSIONER COMMENTS:

Commissioner Burkhalter commented that it sounds like the Port has been busy, and they have been doing a good job.

ADJOURNMENT:

The meeting was adjourned at 2:26 p.m.

The next meeting will be November 19, 2025, at 2:00 p.m., at the Appello Annex in Skamokawa, Washington.

Approval of the minutes of the regular meeting of October 21, 2025.

Austin Burkhalter, Commissioner

Mary Hogue, Commissioner

Russ Reese, Commissioner