

February 17, 2026

The regular meeting of the Board of Commissioners of Port District No. Two of Wahkiakum County, Washington, was held on the above date with Commissioner Austin Burkhalter presiding. Also in attendance were Commissioner Robert Reese, Commissioner Mary Hogue, Manager Terina Davis, Attorney Timothy Hanigan, and Secretary Nadia Goldinov.

The general public attended by Zoom teleconference.

The meeting commenced at 2:00 p.m.

PUBLIC COMMENTS:

There were no public comments at that time.

OLD BUSINESS:

Manager Davis commented she has the business cards for the commissioners, but she would like to wait until the new website has been completed. She would like to make sure she has the most updated information on the cards. Manager Davis commented that Steve Carson will continue providing the IT coverage for the Port, and she has a meeting scheduled with C.P. Design Works to see where they are at with the new website. Discussion ensued.

Commissioner Reese asked Manager Davis if she has taken care of opening the line of credit at Lowe's. Manager Davis commented she has opened it, but had not received the card yet but she was able to purchase most of the materials for the additional employee to start maintenance work with her Port visa card.

NEW BUSINESS:

Approve Minutes of January 20, 2026 Meeting

Commissioner Reese moved to approve the regular meeting minutes from January 20, 2026, as submitted, and Commissioner Hogue seconded. The motion passed 3-0.

Approve Vouchers dated through January 31, 2026

Manager Davis provided a brief rundown of the voucher report. Discussion ensued.

Commissioner Reese made a motion to approve voucher numbers 2026-001—2026-023 through January 31, 2026, in the amount of \$28,570.02, and Commissioner Hogue seconded. The motion passed 3-0.

MANAGER - COMMENTS & UPDATES

Meeting with PUD regarding a grant through CAWAG they received for Skamokawa Sewer System on February 24th

Manager Davis stated the Wahkiakum PUD, is taking over the Skamokawa Sewer & Water District, has reached out to her regarding a grant they received from Closing America's Wastewater Access Gap (CAWAG) for the Skamokawa sewer system. There will be a meeting on February 24, 2026, with CAWAG, Gray & Osborne, the Eastern Research Group, the EPA, and the Department of Ecology to help with layouts and discuss future funding. Discussion ensued.

Manager Davis commented that the tractor has been repaired. The cost for repairs was \$600.00. Discussion ensued.

Manager Davis commented that the two young men the Port hired to do trail maintenance have cut in a few trails, and they are working on creating more trails. She has given them another forty hours for the month of February. Discussion ensued. The young men have commented that if weeding and maintenance is needed at the park in the summer, they would be happy to help out. Discussion ensued.

Manager Davis commented that Adam has been working with the weed board to spray the weeds in the field. They will spray the field one more time before they are done. Discussion ensued.

Manager Davis commented that the sign at the Puget Island boat launch is getting repaired.

Manager Davis commented she was approached by a company that advertises on Mint Valley Golf score cards. They advertise about 10-12 businesses on each card. Manager Davis would like the board's thoughts on whether advertising on the score cards is something the Port should do. Discussion ensued.

Manager Davis stated she would like the board's thoughts on how the Port should manage overtime and call-in times. She has talked to five other ports to see how they manage their overtime and call-in times, and would like to incorporate a call-in time of two hours into the port policy. The call-in time would apply anytime the manager or an employee is called back to any Port facility. Discussion ensued.

Manager Davis commented she has reached out to every contractor she knows to remind them the Port has sand to sell, and to let them know what the costs are for that. Discussion ensued.

COMMISSIONER COMMENTS:

There were no commissioner comments at that time.

ADJOURNMENT:

The meeting was adjourned at 2:32 p.m.

The next meeting will be March 17, 2026, at 2:00 p.m., at the Appello Annex in Skamokawa, Washington.

Approval of the minutes of the regular meeting of February 17, 2026.

Austin Burkhalter, Commissioner

Mary Hogue, Commissioner

Robert Reese, Commissioner